



For Office Use Only Date \_\_\_\_\_ Camper#: \_\_\_\_\_  
 Pymt Method: \_\_\_\_\_ Ck# \_\_\_\_\_  
 Amt \_\_\_\_\_

## 2017 Registration Form - (Day Camp, Jr. Camp, Sports Camp & Pottery Camp)

### Family Information

1st Parent or Guardian Full Name \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_  
 2nd Parent or Guardian Full Name \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_  
 Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone (\_\_\_\_\_) \_\_\_\_\_ Email (1<sup>st</sup> parent) \_\_\_\_\_ Email (2<sup>nd</sup> parent) \_\_\_\_\_  
 Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
 How did you hear about us? \_\_\_\_\_ Referred By \_\_\_\_\_

### Camper 1 Information

Last Name \_\_\_\_\_ First \_\_\_\_\_ Sex \_\_\_\_\_ Age on June 14, 2017 \_\_\_\_\_  
 Years at Camp Keystone \_\_\_\_\_ School in Sept. 2017 \_\_\_\_\_ Grade in Sept. 2017 \_\_\_\_\_ Birthdate \_\_\_\_\_  
 Please list any special problems/allergies or physical limitations we should be aware of: \_\_\_\_\_

Please place my child in the same group as (not guaranteed): \_\_\_\_\_  
 Transportation Provided by Camp Keystone: Yes \_\_\_ No \_\_\_ (I will be arranging my own transportation) My child requires a car seat: Yes \_\_\_ No \_\_\_  
 Route \_\_\_\_\_ Location \_\_\_\_\_ (LIMITED TRANSPORTATION AVAILABLE WEEK 1, 2, 10, 11)  
 Sign me up for: Extended Day Care \_\_\_ AM 7:30-9:15 \_\_\_ PM 3:30-5:30 (Cannot be used in conjunction with transportation)

### Camper 2 Information

Last Name \_\_\_\_\_ First \_\_\_\_\_ Sex \_\_\_\_\_ Age on June 14, 2017 \_\_\_\_\_  
 Years at Camp Keystone \_\_\_\_\_ School in Sept. 2017 \_\_\_\_\_ Grade in Sept. 2017 \_\_\_\_\_ Birthdate \_\_\_\_\_  
 Please list any special problems/allergies or physical limitations we should be aware of: \_\_\_\_\_

Please place my child in the same group as (not guaranteed): \_\_\_\_\_  
 Transportation Provided by Camp Keystone: Yes \_\_\_ No \_\_\_ (I will be arranging my own transportation) My child requires a car seat: Yes \_\_\_ No \_\_\_  
 Route \_\_\_\_\_ Location \_\_\_\_\_ (LIMITED TRANSPORTATION AVAILABLE WEEK 1, 2, 10, 11)  
 Sign me up for: Extended Day Care \_\_\_ AM 7:30-9:15 \_\_\_ PM 3:30-5:30 (Cannot be used in conjunction with transportation)

### Pick-up Authorization

Please list the name(s) of anyone, including yourself, who is authorized to pick-up your child (ren) from camp or the bus stop. All campers must be signed in and out daily by an authorized, responsible adult: \_\_\_\_\_

Please list the name(s) of anyone who is not allowed to pick up your child (ren) from camp or the bus stop: \_\_\_\_\_

### Camper Schedule

**Select camper schedule by circling the week and days you would like to attend. 2 days schedule must be Tuesday/Thursday.  
 Only one program per week is permitted. Please note: Transportation will be limited weeks 1, 2, 10 and 11**

**Camper 1 Schedule**

**Camper 2 Schedule**

|         | Dates     | Day Camp Days | Sports Camp Days | Pottery Camp Days | Day Camp Days | Sports Camp Days | Pottery Camp Days |
|---------|-----------|---------------|------------------|-------------------|---------------|------------------|-------------------|
| Week 1  | 6/14-6/16 | W TH F        | N/A              | N/A               | W TH F        | N/A              | N/A               |
| Week 2  | 6/19-6/23 | M T W TH F    | N/A              | M T W TH F        | M T W TH F    | N/A              | M T W TH F        |
| Week 3  | 6/26-6/30 | M T W TH F    | M T W TH F       | M T W TH F        | M T W TH F    | M T W TH F       | M T W TH F        |
| Week 4  | 7/3-7/7   | M W TH F      | M W TH F         | M W TH F          | M W TH F      | M W TH F         | M W TH F          |
| Week 5  | 7/10-7/14 | M T W TH F    | M T W TH F       | M T W TH F        | M T W TH F    | M T W TH F       | M T W TH F        |
| Week 6  | 7/17-7/21 | M T W TH F    | M T W TH F       | M T W TH F        | M T W TH F    | M T W TH F       | M T W TH F        |
| Week 7  | 7/24-7/28 | M T W TH F    | M T W TH F       | M T W TH F        | M T W TH F    | M T W TH F       | M T W TH F        |
| Week 8  | 7/31-8/4  | M T W TH F    | M T W TH F       | M T W TH F        | M T W TH F    | M T W TH F       | M T W TH F        |
| Week 9  | 8/7-8/11  | M T W TH F    | N/A              | M T W TH F        | M T W TH F    | N/A              | M T W TH F        |
| Week 10 | 8/14-8/18 | M T W TH F    | N/A              | M T W TH F        | M T W TH F    | N/A              | M T W TH F        |
| Week 11 | 8/21-8/25 | M T W TH F    | N/A              | N/A               | M T W TH F    | N/A              | N/A               |

**Signature Required on Reverse Side**

## Conditions of Enrollment

1. Campers must be in good health: Allergies and other conditions, which might affect the health, safety or welfare of the camper, must be noted on the health history form. Health history forms must be filled out online, the link for which can be found at [www.campkeystone.com/forms-and-information](http://www.campkeystone.com/forms-and-information). This MUST be completed seven (7) days prior to camper's first day at camp. Health forms do NOT need to be filled out by a doctor. Campers must be potty trained before attending camp. Parent must agree to allow Camp Keystone to select a physician should their child be confronted with a medical emergency and a parent cannot be reached.
2. Absences/Schedule Changes: There is NO fee for any schedule changes requested prior to June 1<sup>st</sup>, 2017. After June 1<sup>st</sup> each camper is allowed **TWO (2)** schedule changes, at no additional cost. Every schedule change requested after the two (2) "free" changes will be charged a \$20 change fee, regardless if it's for sick days or preplanned absences. **Please note: this applies to both planned and unplanned changes. Change fees will be charged to your credit card on file.** **Keystone Prime Membership** allows unlimited free schedule changes. All schedule changes, including **Keystone Prime Membership** changes are subject to space availability within the camper's group and are not guaranteed. To be eligible for schedule changes, ALL absences MUST BE communicated via email to the office no later than 8:30 am on the scheduled camp day for the camper to receive credit for the missed camp day. **If the absence is not communicated via email by 8:30 am, the camp day will be forfeited and no re-schedule will be granted.** If your camper shows up to camp on an **unscheduled camp day**, it will not be considered a schedule change and your credit card will be charged for the additional camp day OR if there is not availability, you will be asked to take your camper home. Overnights may not be substituted for missed days.
3. Deposit and Payment: All registrations require a \$200 deposit per child enrolled. This includes a \$35 registration fee. The balance of all fees is due June 1, 2017, regardless of when your child begins camp. **After 1 June, no check or cash payments will be accepted.** All charges must be charged to a VALID credit card on file. The camper change/addition etc. will not be confirmed until the charge is successfully processed. **Camp Keystone reserves the right to charge the credit card on file for any outstanding camp balance.** Should the credit card on file not be valid, or the charges denied, Camp Keystone will notify you and you will have 24 hours to correct the error. If after 24 hours, Camp Keystone is still unable to process payment, Camp Keystone reserves the right to deny services requested. See tuition schedules for discount deadlines; payment in full is due earlier than June 1 for some discounts to apply. There is a 3% discount for payment by check until June 1st. Refer to the 2017 Camp Keystone tuition schedules to determine your tuition based on your preferred payment method. Please make checks payable to Camp Keystone. Mastercard and Visa credit cards are accepted.
4. Withdrawals and Refunds: For families who enroll during priority enrollment (paid in full by Feb.6), all fees, excluding registration fee are fully refundable if you notify us by April 1. If you cancel between April 1 and May 1, your \$200 deposit is non-refundable. For all other families registering after Feb. 6, the camp office must be notified by May 1 to receive a refund on all fees, excluding registration fee. After May 1, your \$200 deposit is non-refundable. **After June 1 there are absolutely NO REFUNDS -NO EXCEPTIONS.** We do not offer refunds for camper's time off, missed days, family vacations, partially missed days, any medical reasons, or anything else that requires time off from camp. The exception is for first time Jr. Campers entering preschool and pre-K who may not be ready for camp. Such first time campers will receive on the unused portion of tuition a 50% refund and a 50% credit towards enrollment for the Summer 2018. **Keystone Prime members are eligible for 100% credit for up to 5 missed days to be used during Summer, 2018.** This is a credit, not a refund, and is non-transferrable to siblings, family or friends. While Camp Keystone strives to make Camp enjoyable for all campers, satisfaction with the experience is subjective on the part of the child and the parent. Therefore, it is understood and agreed that Camp Keystone cannot and does not guarantee or warrant any campers' satisfaction. It is also understood and agreed that there are no other agreements, expressed or implied, between Camp Keystone and me or my child regarding Camp Keystone's programs, activities, events or field trips.
5. Dismissal from Camp: Should your child be dismissed from camp for unsatisfactory behavior or conduct, 50% of the unused tuition shall be refunded.
6. Transportation: Camp fees include transportation, but for your convenience we have provided a chart that highlights the discount available for providing your own transportation to camp. Camp Keystone does not offer credit or refunds for days your child does not ride the bus. If you cancel bus transportation completely, your account will be credited for the cost of transportation for the remainder of your child's enrollment. If your child requires a car seat please be sure to indicate it on the front of your registration form. **Transportation will be limited during weeks 1, 2, 10 and 11 (June 14-23 and August 14-25).**
7. Other Charges: Late payments will be subject to a \$20 re-billing/late fee. There will be a \$35 charge for each returned check from the bank. Parents who pick up their child from Extended Day Care after 5:30pm are subject to a \$1/minute charge for every minute they are late. Additionally, camp parent agrees to pay collection, attorney's fees and all other fees associated with the collection of any money owed.
8. Program Changes: Boating and fishing are activities that are subject to drought conditions. We reserve the right to add/substitute program activities.
9. Lunch/Beverage: Lunch may be purchased daily or in advance for \$7.00. Lunch, if brought from home, must not contain perishables. We do not provide refrigeration. Juice/punch and water are provided at lunch as well as an afternoon treat to all campers. Please be sure to label all lunch boxes with your child's name.

## Payment Method

Payment Method \_\_\_\_\_ Promotional Code (if applicable) \_\_\_\_\_

Check amount enclosed \$ \_\_\_\_\_ OR

Please Charge My: Deposit \_\_\_\_\_ Full Tuition \_\_\_\_\_ to Visa/MC

Cardholder Name \_\_\_\_\_

Cardholder Address \_\_\_\_\_

Credit Card # \_\_\_\_\_

Expiration Date \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

| Cost Calculation                                | Amt/Qty | Total    |
|---|---------|----------|
| Tuition Camper 1                                |         |          |
| Tuition Camper 2                                |         |          |
| Sibling Discount (5% for 2 <sup>nd</sup> Child) |         |          |
| Registration Fee - \$35 per Child               |         |          |
| Keystone Prime Membership - \$119/camper        |         |          |
| Pottery Camp Materials Fee (\$2/day)            |         |          |
| Optional Items (t-shirts etc.)                  |         |          |
| Extended Day AM (\$12/day)                      |         |          |
| Extended Day PM (\$12/day)                      |         |          |
| Prepaid Lunches (\$7/day)                       |         |          |
| <b>Total</b>                                    |         | \$ _____ |

## Registration and camp enrollment cannot take place with out a signature, date and deposit

I have read, understand and agree to the Camp Keystone policies and enrollment conditions listed above and on the reverse side. I further agree to:

1. Allow Camp Keystone to select a physician should my child be confronted with a medical emergency and I cannot be reached.
2. Allow my child's image to be used in any and all promotional photographs, videos or web sites.
3. Not hold Camp Keystone responsible for any articles of clothing, personal belongings, personal athletic equipment that are lost or damaged by theft, fire, natural disaster or other occurrence.
4. I understand that Camp Keystone provides limited excess accident medical protection for campers. Parents insurance is primary. Camp protection will pay only those covered medical expenses, which are not paid by parents.
5. Release Agreement: I understand that accidents and injuries can happen when my child attends Camp Keystone or participates in its recreational programs. I also understand that my child's enrollment at Camp Keystone is voluntary and my signing of this release agreement is in exchange for my child being permitted to attend Camp Keystone. I agree, for myself, my child, and heirs, to assume the risks of any injury or death my child might suffer as a result of my child's conduct or Camp Keystone's negligence while attending Camp Keystone. Furthermore, I agree, for myself and my child, to release and discharge Camp Keystone and its employees and agents from, and expressly waive any and all claims (known or unknown) for, any negligence on their part that might result in personal injury, property damage, death, costs or attorney's fees. This release of liability waives all claims arising from Camp Keystone's negligence, whether known or unknown by me at this time, and I waive the provisions of Civil Code Section 1542, which says, "A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor." I agree that this Release Agreement is to be interpreted in a way to maximize its enforceability, and that if any portion of this agreement is found to be invalid, the remainder of the Release Agreement remains in effect.

**After June 1 there are absolutely NO REFUNDS -NO EXCEPTIONS.** \_\_\_\_\_ Initial Here

Parent/Guardian Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
**SIGNATURE REQUIRED**